

## **Drinkstone Parish Council**

### **Grass and Verge Maintenance Contract**

Drinkstone Parish Council adheres to a strict tender process. All tenders must be received marked 'Drinkstone Grass and Maintenance Tender' by email. The Clerk must receive tenders no later than the end of business on 31st January 2023.

Please send to:

Michael Walton, Drinkstone Parish Clerk

Queries can be directed to the Clerk at: [drinkstoneclerk@gmail.com](mailto:drinkstoneclerk@gmail.com) or 07950 763665

All tenders received will be considered and the successful contractor will be notified before 1st March 2023 and will be required to confirm acceptance of the 3-Year Eye Grass and Maintenance Contract, in writing either by email or letter, to the Parish Clerk.

## Drinkstone Parish Council

### Grass and Verge Maintenance Contract

Chairman	Parish Clerk
Mr Richard Edmondson	Mr Michael Walton
Baker Tudor Cottage	Tyne Barn
Kentford	Gedding Road
Newmarket	Drinkstone
CBS 7QA	

The areas defined in this contract are to be cut seven to eight times per annum within the growing season (nominally 1st March to 30th November).

All equipment must be supplied by the contractor, must be in good working order and suitable for use adjacent to the highway. The contractor must hold suitable public liability insurance. Drinkstone Parish Council will not be held responsible for any loss and/or damage caused by, or to the contractor, or to any equipment owned by the contractor.

Where necessary, appropriate equipment (e.g., a strimmer or 'weed whacker') must be used to cut the grass and weeds away from road signage posts, trees, and other roadside emplacements. All grass cuttings and other green waste is to be removed from site for appropriate disposal unless otherwise agreed in writing.

Drinkstone Parish Council reserves the right to request additional cuts subject to the agreement of both parties regarding time and cost (i.e., a price per additional cut). This caveat allows for an extended or enhanced growing season. Should the contractor be unwilling, or unable to service the requirement of additional cuts, Drinkstone Parish Council reserves the right to employ a third party.

Drinkstone Parish Council reserves the right to terminate this agreement without notice in the event the terms herein are not met.

Contract Start Date	1 <sup>st</sup> April 2023
Contract End Date	31 <sup>st</sup> March 2025
Growing Season End Date	30th November
Expected number of cuts during season	7/8

**SUMMER MAINTENANCE:** April - October (inclusive)

The work will be conducted on a two-weekly cycle, in the areas specified below.

- A.
- B.
- C. .

If the grass is growing quickly, the Council may require extra cuts. The Contractor shall include the cost of these extra cuts within the tendered sum. The work will be carried out within two consecutive working days (weather permitting) so as to present a uniform, neat appearance throughout.

On each visit the maintenance work will be:

1. Litter  
General litter pick to all grass areas and shrub areas. The litter to be removed off-site immediately. The contractor should take care to clear all litter before strimming to avoid shredding paper litter.
2. Strimming  
Strim around all edges, with the clippings being collected and removed off-site.
3. General grass cutting  
Cut the grass in the specified areas on the plan using a rotary grass cutting machine of an appropriate size.
4. Shrub borders as appropriate  
The borders will be cleared of weed growth and generally tidied, the planting being pruned as required. The borders will also receive any necessary attention through the summer period when grass cutting is taking place.

**WINTER MAINTENANCE:** January - March & November- December inclusive)

A maintenance visit will be made on a monthly cycle. On each visit the maintenance work will be:

1. Litter  
General litter pick to all grass areas and all shrubs. The litter to be removed off-site immediately.
2. Shrub borders  
The borders will be cleared of weed growth and generally tidied, the planting being pruned as required during 1 visit in November
3. Cutting  
Strim and cut the grass in all of the specified areas as outlined in the Summer Maintenance paragraph above, once in November, January and March. All waste products will be removed off-site.

### **Breach of contract**

Failure to carry out the work to an adequate standard or other breach of contract shall entitle Eye Town Council to withhold payment and terminate the contract by one months' notice in writing.

### **Insurance**

Contractors are required to supply proof of appropriate public liability insurance cover of at least £1 million which will be maintain for the duration of the contract.

### **Payments terms**

Contractor to invoice after each cut has been completed. Payment will be raised and approved at the following Parish Council meeting. Please note that, unless under exceptional circumstances, Drinkstone Parish Council does not meet in August and November

I have read, understood and agree to abide by the terms and conditions of this Contract in consideration of payment over the term of the Contract in the total sum of

£ **per year**

I confirm that I shall maintain insurance cover at or above the level currently held and as seen by the Clerk to Drinkstone Parish Council.

Signed

On behalf of .....

Dated .....



I confirm that Messrs ..... are employed by

Drinkstone Parish Council under the terms and conditions of the above Contract for the sum of

£ **per year**

Signed .....

Michael Walton Clerk to the Drinkstone Parish Council

Dated .....